



Why pay more when you can get everything you need to Become a Notary or Renew your Commission fast and for one low price? Budget Notary Services offers you a high quality, four-year Notary Package for only \$81 plus tax, shipping and handling. This includes your required \$7,500 bond, state filing fees and a self-inking stamp guaranteed for the entire term of your commission.

*Because we are located in Tallahassee, we maintain a close working relationship with the Secretary of State's office to provide YOU faster service!*

### Apply for or renew your commission in 5 easy steps:

- Step 1:** Complete the enclosed Notary Public Commission Application and Bond, including the state-required Driver's License and Social Security numbers. These may be used by the state for a background check.
- Step 2:** Choose an optional Errors & Omissions Policy (*see below*).
- Step 3:** Complete the order form (*on reverse*).
- Step 4:** Return the above with your payment in the enclosed envelope.
- Step 5:** If you're a first-time Notary, take the required online notary education course, which you'll find on our website: [www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com). Print, sign and return the completion certificate to receive your commission.

### Want to apply even faster?

Secure application and payment feature available at [www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com)!

Budget Notary is a state approved, reliable notary bonding agency focused on personal service. Applications are hand delivered to the Secretary of State's office. For high quality and low cost – use Budget Notary Services!

## ★ ERRORS & OMISSIONS INSURANCE POLICIES ★

### Personal Protection Through "Errors & Omissions"

Your notary package includes a Bond that protects the public, not you. If you're sued - even wrongfully - legal fees can be very expensive. We highly recommend Errors & Omissions Insurance for your protection. It's affordable! A four-year insurance policy can cost less than one hour of legal representation.

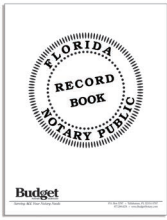
**\$25,000 4-Year Policy**  
 **\$50<sup>00</sup>**

**\$10,000 4-Year Policy**  
 **\$32<sup>00</sup>**

**\$5,000 4-Year Policy**  
 **\$18<sup>00</sup>**

# ★ PRODUCTS AND ORDER INFORMATION ★

## NOTARY PUBLIC RECORD BOOK



With room for 256 entries, and the basic guidelines for performing a notarization, this is a must have product.

## SELF-INKING NOTARY SEAL

This easy to use stamp doesn't require a separate stamp pad.



- Purple
- Black
- White
- Blue
- Fuchsia
- Green
- Grey
- Red (Default)

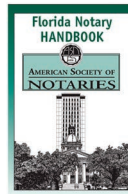
## TRAVEL STAMP

This new compact stamp is perfect if you are always on the go.



- Blue
- Silver
- Red (Default)
- Green & Blue
- Black
- Fuchsia
- White
- Blue & Pink

## FLORIDA NOTARY HANDBOOK



Everything you need to know about being a Florida notary. This easy to understand manual helps you notarize lawfully and confidently.

## EMBOSSING SEAL

This handheld model embosser is small enough to easily travel with you, while still leaving a clear, raised lasting impression. Additional colors available online.



## SELF-INKING ROUND NOTARY STAMP

This easy to use stamp meets all notary law provisions, and doesn't require a separate ink pad. Includes a cap for easy mess free carrying.



- Blue
- Black
- Red (Default)

## NOTARY EDUCATION COURSE

Required for first time applicants (Recommended for renewing notaries)

Budget Notary's state-approved online Notary Education Course satisfies the requirement for first-time notaries. It's also valuable for renewing notaries, but not required.

We offer two options for payment. Take the course immediately and submit the \$22 payment online using our website at: [www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com). Or, include the fee with this order form and we'll send you a confirmation link.

No test is required, but first-time notaries must print, sign and return the course completion certificate to be commissioned.

## Standard Notary Package Includes . . .

- ✓ State Filing Fees **\$39<sup>00</sup>**
- ✓ \$7,500 Four Year Notary Bond **\$28<sup>00</sup>**
- ✓ Self-Inking Notary Seal **\$14<sup>00</sup>**  
*Choice of case color*
- ✓ Live Customer Service

Only ★ ★ ★  
**\$81<sup>00</sup>**  
*Plus tax, shipping & handling*

Want To Perform Remote Online Notarizations?  
Visit [www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com) for the required registration forms.

### ORDERING OPTIONS

Description	Price	Add Tax <sup>†</sup>	Cost
<b>Standard Notary Package</b> (Includes Self-Inking Notary Seal - Don't forget to select your stamp color)	<b>\$81.00</b>	<b>\$1.05</b>	
<b>ERRORS &amp; OMISSIONS INSURANCE POLICIES - Highly Recommended</b>			
\$ 5,000 4 Year Policy	\$18.00	n/a	
\$10,000 4 Year Policy	\$32.00	n/a	
\$25,000 4 Year Policy	\$50.00	n/a	
<b>ADDITIONAL SUPPLIES</b>			
Notary Public Record Book	\$9.50	\$0.71	
Self-Inking Notary Seal (Extra for home or office - select stamp color)	\$14.00	\$1.05	
Travel Stamp (Select stamp color)	\$25.50	\$1.91	
Florida Notary Handbook	\$14.25	\$1.07	
Embossing Seal (Additional colors available online)	\$31.95	\$2.40	
Self-Inking Round Notary Stamp (Select stamp color)	\$28.95	\$2.17	
Personalized Display Sign	\$15.00	\$1.13	
Marriage Kit	\$29.95	\$2.25	
Notary Education Course (Required for first time applicants)	\$22.00	n/a	
Notary Bond & State Filing Fees (Seal not included)	\$67.00	n/a	
		<b>Subtotal</b>	
		<b>Shipping &amp; Handling</b>	<b>\$9.95</b>
		<b>TOTAL</b>	

<sup>†</sup> No sales tax on State Fees, Bond, E&O Policies or education course. Notary Bonds and Notary Errors & Omissions policies are underwritten by Continental Insurance Company.

If we cannot process your order within 12 months due to lack of information, we are no longer obligated to fulfill your order and payment becomes non-refundable.

### PAYMENT OPTIONS

CHECK OR MONEY ORDER ENCLOSED (made payable to BUDGET NOTARY SERVICES)



CARDHOLDER NAME: \_\_\_\_\_

NUMBER: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

CARD SECURITY CODE: \_\_\_\_\_ BILLING ZIP CODE: \_\_\_\_\_

SIGNATURE OF CARDHOLDER: \_\_\_\_\_

DAYTIME PHONE NUMBER: ( ) \_\_\_\_\_ EXT: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

*By providing your email address on the order form or application, you are opting in to receive emails such as order statuses, renewal reminders, law updates and other notary related information.*

For Additional Application Forms and Notary Supplies Visit Us at

[www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com)

**Budget**  
NOTARY SERVICES





# NOTARY PUBLIC COMMISSION APPLICATION

Florida Department of State  
Notary Commissions and Certifications Section (850) 245-6975

**\*Please note that applicants are subject to Florida Department of Law Enforcement (FDLE) background checks. Failure to disclose any felony conviction(s) and/or adjudication of guilt withheld for felony offense(s) may result in the suspension of the notary commission and/or referral to FDLE. § 117.01(4), Fla. Stat.\***

## PERSONAL INFORMATION

Full Legal Name: \_\_\_\_\_  
(Last) (First) (Middle)

Home Address: \_\_\_\_\_  
(Street) (City) (State) (County) (Zip)

Place of Employment: \_\_\_\_\_  Unemployed  Retired

Business Address: \_\_\_\_\_  
(Street) (City) (State) (County) (Zip)

Mail to:  Home  Business  Other Address: \_\_\_\_\_  
(Street/P.O. Box) (City) (State) (Zip)

E-Mail Address: \_\_\_\_\_ (or write "NONE")

Sex:  Male  Female  
Race:  Asian  
 Black or African American  
 Native American or Alaska Native  
 White  
 Other: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_  
(or write "NONE")

Business Phone: (\_\_\_\_\_) \_\_\_\_\_ Extension \_\_\_\_\_  
(or write "NONE")

Florida Driver's License (or other State of Florida Issued ID): \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Month/Day/Year)

Social Security Number: \_\_\_\_\_

The disclosure of a Florida notary public applicant's social security number is expressly required by Fla. Stat. §117.01(2) and is imperative for processing notary public commission applications. Please be advised that social security numbers are only used for processing the notary application and are exempt from disclosure pursuant to Fla. Stat. §119.071(5)(a)5.

1. Are you a legal resident of Florida?  Yes  No (If No, you are not eligible to apply for a notary commission. Legal residency must be maintained throughout the appointment.)
2. Are you a United States citizen?  Yes  No (If No, you must submit a recorded Declaration of Domicile. Obtain this document from your county courthouse.)
3. Are you a wartime veteran with a disability rating of 50 percent or more?  Yes  No (If Yes, you must submit a written request for the fee reduction and provide proof of exemption.)
4. Are you now or have you ever been commissioned a Notary Public in the State of Florida?  Yes  No (If No, you must complete a 3 hour notary education course and submit a signed certificate of completion. Fla. Stat. §668.50 (11)(b).) Go to [www.BudgetNotaryInsurance.com](http://www.BudgetNotaryInsurance.com) to complete the notary course.

If Yes: \_\_\_\_\_  
(Commission expiration date) (Commission number) (Name for which your commission was issued)

5. Have you held any professional licenses or commissions (other than Notary Public) in Florida during the past 10 years?  Yes  No (If Yes, please list.)  
Have any been revoked?  Yes  No (If Yes, you must submit a written statement about the nature of the action and a copy of the Final Order from the regulating agency.)
6. Have you been disciplined by a regulatory agency, including The Florida Bar, and including disciplinary action that is confidential?  
 Yes  No (If Yes, you must submit a written statement about the nature of the action and any supporting documentation, such as a copy of the Final Order from the regulating agency.)
7. Have you been convicted of a felony or have you had an adjudication of guilt withheld for a felony offense?  
 Yes  No (If Yes, you must submit a written statement of the nature of the offense(s), a copy of the court judgment and sentencing order. If convicted, you must submit a certificate of Restoration of Civil Rights.)
8. Are you currently on probation?  Yes  No

## AFFIDAVIT OF CHARACTER


STATE OF \_\_\_\_\_ County

I, \_\_\_\_\_ am unrelated to and have known \_\_\_\_\_  
(Print or Type Name of Affiant) (Name of Applicant)

for one year or more; and to the best of my knowledge and observation know him or her to be of good character.

My address is \_\_\_\_\_  
(Street) (City) (State) (County) (Zip)

**UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING AFFIDAVIT AND THAT THE FACTS STATED IN IT ARE TRUE.**

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_\_) \_\_\_\_\_  
(or write "NONE") (or write "NONE")  \_\_\_\_\_  
(Signature of Affiant)

**OATH OF OFFICE**

STATE OF FLORIDA

\_\_\_\_\_ County

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the state; that I have read Chapter 117, Florida Statutes, and any amendments thereto, and know the duties, responsibilities, limitations, and powers of a notary public; and that I will well and faithfully perform the duties of Notary Public, State of Florida, on which I am now about to enter. So help me God.\*

**UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION AND OATH, AND THAT THE FACTS STATED THEREIN ARE TRUE.** I accept the Office of Notary Public, State of Florida.



\_\_\_\_\_

(Official Signature of Applicant)

\_\_\_\_\_

(Date) MM-DD-YYYY

(Print or Type Name - name for which your commission will be issued.) **Must use legal first name, no initial.**  
Acceptable Options: Jonathan David Doe, Jon D. Doe, Jonathan Doe, Jonathan D. Doe

\*Note: If you affirm, you may omit the words "So help me God." Fla. Stat. §92.52.

**MEMORANDUM**

AS A GENERAL MATTER, APPLICATIONS FOR ALL POSITIONS WITHIN STATE GOVERNMENT ARE PUBLIC RECORDS, WHICH MAY BE VIEWED BY ANYONE UPON REQUEST. HOWEVER, THERE ARE SOME EXEMPTIONS FROM THE PUBLIC RECORDS LAW FOR IDENTIFYING INFORMATION RELATING TO CERTAIN ENUMERATED PERSONS, INCLUDING, BUT NOT LIMITED TO, PAST AND PRESENT LAW ENFORCEMENT OFFICERS AND THEIR FAMILIES, VICTIMS OF CERTAIN CRIMES, ETC. (SEE SECTION 119.071, FLORIDA STATUTES) IF YOU BELIEVE AN EXEMPTION FROM THE PUBLIC RECORDS LAW APPLIES TO YOUR FLORIDA NOTARY PUBLIC COMMISSION APPLICATION SUBMISSION, PLEASE OBTAIN A PUBLIC RECORDS EXEMPTION FORM FROM THE FLORIDA DEPARTMENT OF STATE BY ACCESSING THE FOLLOWING LINK AND FOLLOWING THE INSTRUCTIONS ON THE FORM:  
<https://dos.myflorida.com/sunbiz/other-services/subpoenas-and-public-records-exemption-requests/>

**Mail Application, Bond, Order Form and Payment to:**



Budget Notary Services ★ PO Box 5797 ★ Tallahassee, FL 32314-5797  
www.BudgetNotaryInsurance.com ★ 877.298.8274

**STATE OF FLORIDA  
BOND OF NOTARY PUBLIC**

Secretary of State  
Notary Commissions

**FOR OFFICE USE ONLY**

Approved by Department of State:

STATE OF FLORIDA

KNOW ALL MEN BY THESE PRESENTS, That we,

\_\_\_\_\_ as Principal, and  
(Name of Applicant)

**CONTINENTAL INSURANCE COMPANY (800) 331-6053** as Surety Company, give bond  
Imprint Name of Surety Company

payable to any individual who may be harmed as a result of a breach of duty by said applicant acting in his/her official capacity as Notary Public, in the amount of Seven Thousand Five Hundred Dollars (\$7,500) as assurance for the due discharge of the duties of his/her office of Notary Public and we do bind ourselves, and each of our heirs, executors and administrators, jointly and severally.

Applicant was, on the date of issuance of commission, bonded as a Notary Public in and for the State of Florida, to hold office for the term of four years in accordance with the Constitution and Laws of this State.

Now, therefore, if said applicant shall faithfully discharge the duties of the office of Notary Public, as prescribed by law, then this obligation shall be void.

**Please Sign Here** 



\_\_\_\_\_  
(Signature Of Applicant)

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**CONTINENTAL INSURANCE COMPANY**

(Name of Surety Company)

**P. O. BOX 5077 SIOUX FALLS, SD 57117-5077**

(Address of Surety Company)

**BUDGET NOTARY SERVICES**

(Name of Bonding Agency or Company)

**P. O. BOX 5797 TALLAHASSEE, FL 32314-5797**

(Address of Bonding Agency or Company)



By \_\_\_\_\_  
(Signature of Florida Licensed Agent)

**A068326**

(Florida Licensed Agent Number)

**JACK DIESTELHORST**

(Printed Name of Florida Licensed Agent)

Section 817.234(1)(b), F.S. "Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony in the third degree."

This bond shall be for Seven Thousand, Five Hundred Dollars (\$7,500). After execution by surety company, the bond must be submitted to the Department of State for approval and filing before issuance of the notary public commission.